



ANNUAL PAROCHIAL CHURCH MEETING
Sunday 8th May 2022 in Church at 11:27
Immediately following the Annual Meeting of Parishioners

PRESENT

The Revd. Hugh Ellis (Chairman)
Philip Hynard (PCC Secretary)
Lis Burns (Churchwarden)
John Lord (Treasurer)
plus 36 other parishioners

APOLOGIES

Revd. Gareth Morley, Jenny Cartledge, Ray Levy, Michelle Neudecker, Patricia Newton and Robert Newton.

1. MINUTES OF THE MEETING OF 25th APRIL 2021

The minutes of the Annual Parochial Church Meeting held on 25th April 2021 were confirmed as being an accurate record of what took place at that meeting and were signed by Lis Burns, on behalf of Revd. Hugh Ellis, at the end of the meeting.

2. PRESENTATION OF THE ELECTORAL ROLL

On behalf of the Electoral Roll Officer, Mr Errol Baker, Philip Hynard confirmed that at 16th April 2022 there were 166 people included on the electoral roll, which represented a net increase of 1 person people since April 2021. During this period 5 people have moved away, died, or otherwise asked to be removed roll and 6 new members have been added.

Hugh thanked Errol for his work.

3. ELECTION OF 4 DEANERY SYNOD REPRESENTATIVES FOR 3 YEAR TERM

It was noted that Nick Cousins, David Knights and Barry Titchen had been elected to serve on the Deanery Synod in October 2020, for a three-year term.

It was announced that Ray Levy had put himself forward which had been proposed by Philip Hynard and seconded by Lis Burns.

There being no other nominations, Ray Levy was unanimously elected for a one year term.

4. ELECTION OF MEMBERS FOR THE PAROCHIAL CHURCH COUNCIL FOR A 3 YEAR TERM

It was reported that nominations had already been received from the following, for election to the PCC:

- **Lynda Titchen Moorcroft** proposed by **Helen Cousins**, seconded by **Philip Hynard**
- **Mark Johnson** proposed by **John Lord**, seconded by **Elaine Dagnall**

During the meeting **Barbara Bowman expressed** her willingness to stand for election, which was proposed by **Dawn Segrue** and seconded by **Derek Lancaster**.

There being no other nominations, all candidates were unanimously elected.

5. APPOINTMENT OF LICENCED LAY MINISTER TO PCC FOR 1 YEAR TERM

Derek Lancaster was appointed for a 1 year term as a Licenced Lay Minister, following his proposal by **Barbara Bowman**, seconded by **Edgar Samuel**, which was unanimously supported.

Note: Sidesmen and Canonical Sidesmen are now appointed by PCC, following changes introduced in the 2020 Representation Rules.

6. PRESENTATION OF ACCOUNTS

John Lord (Treasurer) presented a summary of the Draft 2021 Report of Trustees which had been agreed and adopted by the PCC and been posted on the church website on, 30th April 2022, <https://www.allsaintshighwycombe.org/pcc.html> with printed copies having been placed in church on the same date, where they remain.

2021 Summary:

The full year regular income at £217,177, was £18,388 less than the full year budget of £235,565. It was noted that the budget had been reduced, but the impact of Covid19 pandemic had been felt throughout the year, particularly planned giving, collections and activities, which were £15,894 under budget. It was also noted that there was additionally £3,156 having been received from the government Coronavirus Job Retention Scheme ('CJRS').

The full year actual expenditure at £237,887, was £10,798 lower than the budget of £248,686. Whilst expenditure on church maintenance, utilities and charities was higher than the budgeted amounts, expenditure on mission, art and expenses was lower. This resulted in overall expenditure being £10,798 lower than had been budgeted, although there had been little expenditure on major projects.

John concluded this section of his report by confirming that the above figures combined to produce a net outturn position of £20,710 (or 17,554 after taking account of CJRS) deficit. However there had been a significant revaluation gain of £93,490 resulting in an overall surplus for the year of £75,936, which would be put towards the new rental property, fabric projects and Mission. John also confirmed that no changes were expected following completion of the Independent Inspection

There were no questions.

The 2021 Trustees Report was proposed for acceptance and signature by the Churchwardens, by Sue Lord, seconded by Edgar Samuel, subject to there being no material changes, which was approved unanimously.

2022 Budget and Cash to 30th April:

Actual income was £80,490, £1,176 in excess of the budget of £79,314, which it was noted had already been balanced to realistic elements, with the hope for some improvement. It was also noted that the current year income was 'flattered' by amounts raised for Ukraine totalling £3,519 whilst 'regular giving was £2,411 below budget, although the impact of the café, collections and lunchtime concerts is already showing some positive benefits.

Actual expenditure at £77,662, was £8,486 in excess of the budget of £69,176. It was noted that the budget had an estimated deficit of £10,000 for the year, unless extra income was forthcoming. The reasons for the additional expenditure to date primarily relate to Music, house expenses and utilities. The current variance of £8,486 includes £7,686 for amounts owed to the Ukraine appeal, accounts and maintenance.

Taking all of these into account the net position of the year to date is £2,827, which is behind budget, but with cash of surplus of £3,867.

John went on to underline that the main concerns were the gaps in giving, even after taking account of the reduced budgets. However, increasing community activities should lead to greater involvement. Furthermore, that new fundraising initiatives will be required, particularly for the projects.

John concluded his report by first of all thanking the congregation for their continued generosity and commitment during these challenging times and offering his particular thanks to Barry, Lis, Chris and Jean for their support during the year.

In response to a question from David Knights, about whether there would be a short term (favourable) impact on the financial position during the period when the posts of both Director of Music and the Rector are vacant, John advised that whilst it may make a small difference, it is unlikely to be significant and has been built into the budget.

In response to a question from Lynda Moorcroft about the phasing of utilities expenditure, John confirmed that this had already been taken into account when the budget was prepared.

Hugh concluded this topic by thanking John and the members of the Stewardship and Finance Group for their care, diligence and stewardship throughout another very challenging year.

7. APPOINTMENT OF INDEPENDENT EXAMINER/AUDITOR

John Lord explained that Cannon Moorcroft, which had been appointed as the Independent Examiner following the decision taken at the 2021 Annual Parochial Church Meeting had been acquired by Seymour Taylor during the course of 2021. John went on to advise that Seymour Taylor were nearing completion of the Independent Examination of the 2021 Report of Trustees Report and proposed their appointment for this role in connection with the 2022 Report of Trustees. This proposal was jointly seconded by Lynda Moorcroft and Sue Lord and the appointment was unanimously supported.

8. PRESENTATION OF TERRIER, INVENTORY AND LOGBOOK

Lis Burns began by confirming that the:

- Terrier (a list of land belonging to the church)
- Inventory (a list of all items belonging to the church)
- Logbook (a detailed record of all the alterations, additions and repairs carried out in relation to the church, its land and its contents)

were now all securely stored in the church safe and had been updated to reflect all recent transactions, including the disposal of Totteridge Road.

Lis concluded by referring to the successful outcome of the recent inspection by the Archdeacon in October 2021 at which all of these documents had been reviewed and confirmed that they were all available for inspection, by anyone who wished to.

9. PRESENTATION OF ALL SAINTS GIFT BOOK

After making reference to the care that had been afforded to the maintenance of the All Saints Gift Book by Liz Cunningham, who had stepped down from this role in 2020, Lis Burns confirmed that the book was up to date and that Philip Hynard would be assuming responsibility for this going forward.

Lis confirmed that the Gift Book, which is also stored in the Church safe, remains available to anyone who wishes to inspect it.

Lis also asked if there were any calligraphers who would be willing to support the update and maintenance of the Gift Book going forward, they would be most welcome.

10. REPORTS OF ORGANISATIONS

Hugh began by noting that on 30th April 2022 the Report of the Organisations had been posted on the website <https://www.allsaintshighwycombe.org/pcc.html> , with printed copies having been placed in the church, where they remain.

Hugh recommended to everyone who had not yet had an opportunity to do so to read them because of the insight that it provided on to the breadth of activity that had been taking place in the church over the course of the year.

Hugh began by referring to the Rector's Report and then went on to introduce each of the other reports, to thank the author and commend each of them for their work in during what had been another very challenging period.

The reports and authors were as follows:

- **Mission & Evangelism** - The Revd. Gareth Morley with Thistle Martin, Stephen Linger, Sheila Doig and Chris Lamb
- **Children, Youth & Families** - Robyn Connelly
- **Pastoral Care** - The Revd. Jackie Lock with Stephen Linger
- **Liturgy and Music** - Liam Cartwright with Derek Lancaster
- **Bellringers** - Patricia Newton
- **Flowers** - (Philip Hynard for) Pat Lea
- **Servers and Communion Assistants** - David and Alison Adamson
- **Sidespeople** - Lis Burns
- **Stewardship and Finance** - John Lord
- **Buildings & Fabric** - Jennifer Cartledge
- **West End Re-ordering Update** - Barry Titchen and Patricia Newton
- **Oakley Hall** - Trevor Flower
- **Communication** - Lis Burns
- **Parochial Church Council** - Philip Hynard
- **Safeguarding** - Jo Norman

Hugh went on to record:

- On behalf of Pat Lea to than of those who contributed so generously for the flowers that had adorned the church during the Easter services.
- Thanks to Chris Cunningham for his enormous contribution to the church in many ways, over a considerable period, most recent for organising the Servers and how pleased we are that he remains our Sacristan.
- There is currently no leader for Education & Discipleship and therefore he had completed the report on this topic but welcomed offers from anyone who would be willing to take on this role.

There were no questions.

The 2021 Report of Organisations was proposed for acceptance by Chris Cunningham and seconded by Dawn Segrue, which was approved unanimously.

11. DEANERY SYNOD REPORT

Hugh introduced the Deanery Synod Report by thanking Barry Titchen, David Knights and Nick Cousins for their diligence and hard work in representing all Saints in the Forum and for the valuable work that had been accomplished.

The Deanery Synod Report had previously been posted on the website in advance of the meeting where it remains <https://www.allsaintshighwycombe.org/pcc.html>. There were no questions.

The Deanery Synod Report was proposed for acceptance by Lynda Titchen Moorcroft and seconded by Mark Johnson, which was approved unanimously.

12. CLOSING REMARKS OF THE CHAIRMAN

Hugh concluded by reflecting on what had been another remarkable year and commending the work of the Churchwardens, Sue and John Lord, Stephen Linger, Derek Lancaster, Barry Titchen the Ministry Leadership Team and the way in which everyone had worked together so effectively to preserve and further the work of All Saints Church.

He went on to remark how well regarded All Saints is, which was remarked upon by Bishop Stephen during his recent visit.

Hugh concluded by praying for God's Blessing on all of us.

13. OTHER MATTERS

Lis Burns, speaking on behalf of both herself, Jenny Cartledge and the congregation and community of All Saints, expressed her thanks to Hugh for the wisdom and guidance that he has provided to them, the SLT, the PCC and the entire congregation during another challenging year.

Lis also noted that as this will sadly be Hugh's last Annual Parochial Church Meeting, we shall have an opportunity to gather together and celebrate his many contributions and term of service, before his departure in July.

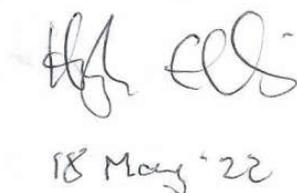
In a similar vein, Lis also noted that Liam Cartwright our Director of Music will also be departing shortly. Liam's last service will be on Sunday 5th June and there will be a farewell Choral Evensong on Saturday 4th June and noted that a collection had been arranged, the details of which are in News.

14. DATE OF NEXT MEETING

It was confirmed the Annual Meeting of Parishioners in 2023 will be at 11:00am on Sunday 7th May, in church, immediately followed by the Annual Parochial Church Meeting.

Close: The meeting concluded with everyone joining to say the Grace and closed at 12.00

Approved in Principle by the PCC



Handwritten signatures and the date "18 May '22".