

Present – Revd Hugh Ellis (HE), Revd Jackie Lock (JLk), Revd Gareth Morley (GM), Derek Lancaster (DL), Jennifer Cartledge (Churchwarden) (JC), Lis Burns (Churchwarden) (LB), Robyn Connelly (RC), Nick Cousins (NC), Sheila Doig (SD), David Knights (DK), Thistle Martin (TM), Lynda Moorcroft (LM), Michelle Neudecker (MN), Edgar Samuel (ES), Barry Titchen (BT), Meg Vockins (MV), Philip Hynard (PCC Secretary / Minutes) (PH)

Note. The minutes have, in some instances, been re-ordered to gather items together under the headings set out in the original agenda.

1. Welcome from Chairperson.

Hugh welcomed everyone and led with opening prayers.

2. Apologies / Did not attend

Lauren Harvey (LH), John Lord (JLd), Ray Levy (RL), Dawn Segrue (DS), Estelle Williams (EW) (owing to internet complications).

3. The Role and Responsibilities of Members of the PCC

By way of an introduction to the meeting and as it was the first PCC since the APCM, HE reminded members of the role of the PCC, as follows:

- Co-operation with the minister to promote in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.
- Leading discussion with the Church of England on matters relating to worship but not on doctrine.
- Exercising its voice in the forms of services used by the church and to may make representations to the bishop and deanery synod on matters affecting the welfare and pastoral care of the parish.
- The financial affairs of the church and the care and maintenance of the church fabric and its contents, the maintenance of the electoral roll.
- Ensuring appropriate safeguarding measures are in place, regularly reviewed and updated, as necessary.

Vision for the Future

4. Sound and light project

LB and JC, introduced the project through a slide presentation entitled ‘A beacon of light & hope’, a copy of which was circulated after the meeting.

The presentation reflected upon the:

- History of the church and the way in which it has evolved and adapted to change, over its 900 year history.
- The importance of the church building as a community asset.
- Our desire for the church to be a safe, inviting creative and multi-sensory space, to enable all to encounter God.

A strategy was then outlined that involved an umbrella “Sound and Light” project, incorporating an innovative vision for the south porch, the restoration of the organ, an upgraded lighting and sound system and vital repairs to the fabric of the building and electrics.

The presentation concluded with an outline of the next steps, the need to address urgent repairs and the need for us to communicate, with one another, coordinate the various sub-projects and to consult with the local community.

LB and JC concluded by highlighting the need for support for the project from members of the PCC, and in particular:

- To support the development of the case document, encompassing heritage, community, current issues.
- To research and compile a list of potential donors.
- To researching and compile a list of potential grants.
- To identify a fundraising leader and project figurehead.

The presentation was met with considerable enthusiasm by all of those present.

LM requested more details on the scope and requirements of the case writing role in order to determine how best to assist.

Actions: All to consider how they can support the next steps.
LB to prepare and circulate a description of the case writing role.
PH to circulate the presentation.

5. Missional project and missional partners group

Missional Partners Group

GM introduced a paper, that had been circulated in advance of the meeting, in which it was proposed that the following charitable groups would be the primary Mission Partners for 2021/2.

- Mission Aviation Fellowship,
- Church Mission Society, (specifically Heather and her work)
- Buckinghamshire MIND,
- Wycombe Youth for Christ, and
- Wycombe Refugee Partnership

GM explained that one of the central reasons for this change in approach to charitable giving is to help develop good relationships with our mission partners (which experience tells us can take up to four years) and, to this end, we shall invite them to speak at services or other future events, to explain their respective charitable objects and how they operate.

This proposal was seconded by PH and unanimously supported by members of the PCC for immediate implementation.

Missional and Evangelism Update

GM introduced a report with supplementary information, that had been circulated in advance of the meeting, which included reference to the following topics:

- Life events
- Sanctuary project
- Churchyard
- Daws Hill
- Café
- Mustard Club

With reference to the report GM highlighted several issues associated with the Churchyard project including:

- Liaison that has already taken place with Buckinghamshire Council and the Town Committee.
- An indicative estimate for the cost of the churchyard project of £50,000 - £60,000 and £3,600.00 for the refurbishment of the wrought iron gates that lead from Church Square into the churchyard.
- In approaching organisations for funding, care is being taken not to consider or apply for grants that would be applicable for the South Porch.
- In preparation for the Platinum Jubilee in 2022 there will be the opportunity for us to plant trees in the churchyard.
- Some measures needed to be incorporated to render the approach to the Church from Church Square more attractive, including the erection of a church noticeboard, a suitable enclosure for the dustbins and the creation of a site for displays and presentation for missional purposes, which would also serve to draw people into the Church.
- With reference to a recent 'near-miss' in the churchyard, owing to car movements, GM observed that parking and traffic needs to be controlled and it will be necessary to replace the bollard with a gate or more substantial barrier.

The following observations were made:

- ES noted that (Wycombe District) Council had previously objected to some proposals like those included in the Churchyard Project Inception report and had indicated that they would not maintain some of new features. GM confirmed that the new Council had been consulted and were generally supportive, particularly if the measures would assist in the reduction of their maintenance costs.
- DK noted that we should be careful in our language and refer to the 'Town Committee' and not the 'Town Council', furthermore he concurred that some funding for this, may be available.

6. Outside activities

RC referred to the paper that she had prepared and circulated in advance of the meeting and went on to make the following observations:

- One of the most significant impacts of 'lock-down' was that our worship and meetings had been forced out into the open and now included such initiatives as the 'Wild Worship Trail' at Wycombe Museum, which have been well attended, successful and enjoyable by children and their families.
- Zoom has been enormously helpful in allowing gatherings to take place virtually, but nothing can compare to meeting one another.
- Whilst the lifting of restrictions will allow us to meet inside again, it is very likely that some of the outside initiatives will continue.

RC concluded by re-emphasising her gratitude, on behalf of ASHW, to the Wycombe museum for their hospitality towards us by providing us with their grounds, free of charge, for our use.

7. Who will be the PCC Link for each aspect of the vision?

Following the various presentations, HE invited members to contribute, via Zoom chat, the ways in which they could support the visions outlined by LB, JC, GM and RC, above.

The notes below have been copied directly from the various responses received.

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| MV | Agreed - I am good(ish) at marketing and communication, not sure that is useful through the project. |
| | As above, I am more than happy to help with any marketing or design needed, or leading any events etc. Not sure how good I am though. Happy to help in any way. |
| DL | Continuing to lead on Audio and Video developments. |

- BT I'm already engaged in the Light & Sound Group and also do a lot for the Café - happy to continue with these commitments.
- PH I am keen to support the elements of the vision that involve building maintenance and construction, including management, estimating and construction procurement.
- RC Anything that involves children or schools. Designing activities. Daws Hill engagement. Churchyard development into a usable space for children.
- TM Happy to help with writing proposals for L&S project, I have written grant applications before. I am not an expert though!
- DK My background is in comms and could write the case document for the Son et Luminaire project, but probably don't have time. I would be happy to work with someone else who has more time to create this document. It's a truly exciting visionary project (hopefully).
- Happy to provide some connections for council dept, councillors etc if that is needed.
- NC Very exciting -and engagement could and should be based on skill sets.
- Finding the right leadership to support Liz and Jenny on the 'main' sound and light project is crucial.
- My skill sets are in people and pastoral - so very happy to liaise directly with Gareth on any aspect of the Mission and Church yard projects.
- I wonder what St Andrew's or Hazlemere did in this respect before embarking on their multi-million pound projects.
- JLk Pastoral side of south porch and churchyard including the work I already do on life events.
- MN Fundraising, Art/Creativity, Daws Hill Mission, Community work, Education, Youth work, Churchyard project, Gardening
- LM I feel quite drawn to finding out more about the Sanctuary project and also happy to look at whether I would have any of the requisite skills to help with the Case Document. Barry also.
- HE I will continue to engage with the civic and other community leaders - re-establishing the role of All saints in the town as a focus etc.
- ES I would not like to put any specific place or skill set. However, I am willing to be placed as seem appropriate by the Wardens/ PCC.
- SD I would very much like to be involved with the churchyard project and possible outreach into the community that uses it as an extension to Welcoming and the Mustard Club. Please say no if that wouldn't be acceptable. I wouldn't be offended as I appreciate, I do not have many practical skills or building expertise! I can listen and am non-confrontational.
- I think your plans so far are really exciting and visionary, particularly using the area outside for the extension of the cafe and outreach and having the building open Saturday and Friday evenings - a death cafe immediately sprang to mind as an Iona friend writes and specialises in these.
- JLd I will continue with my current offerings of managing the activities of the Stewardship & Finance Team, together with maintaining the accounts, budgets & financial reporting for the SLT, PCC & other bodies.
- I anticipate an increase in workload, as the projects & fundraising pick up pace, so feel it unlikely I can offer anything more.
- Note.:** Provided via email, in advance of the meeting

Following the receipt of the responses above, NC asked whether our Social Responsibility Committee was still in existence and HE advised that it was not.

Post Meeting Note abstracted from an email from BT: *'It is my recollection that the SR Committee was in being to around 2014/15 with Rosemary Vere and Helen Cousins at the helm. The PCC sub-committees were then re-*

organised with SR being incorporated within Mission under the leadership of Liam Cartwright and Rosemary and Helen kept going with a number of activities that they used to run e.g. CMS, Christmas Fayre etc.'

DK went on to observed that whilst people may wish to put themselves forwards as the 'Link' for key activities associated with the Vision, everyone needs to recognise that they will also need to be active participants, as our experience has shown that finding enthusiastic and willing volunteers is very challenging.

8. Quinquennial Inspection Report (QIR) and Other Capital Funding Requirements

PH presented a summary report, on the potential financial impacts that were emerging from the QIR combined with those that were implicit within the Sound and Light project. In addition, PH undertook to circulate a slide deck, explaining these in more detail, following the meeting.

PH explained that, in essence, early indications were that the cost of remedying the issues identified that the within the QIR would be of the order of £600,000. Furthermore, the costs associated with delivering the Sound and Light project, including the organ refurbishment, would amount to a further £600,000. A total funding requirement of £1.2m.

LB observed that a significant proportion of the costs associated with QIR (PH estimated £500,000) was not 'optional' but required to satisfy compliance and insurance requirements and a significant portion of these was needed to be expended within the next eighteen months.

PH concluded by saying that some of the initial expenditure was required in order to conduct investigative surveys, in order to determine the full extent of the works that need to be done and allow more accurate estimates to be compiled and allow the work to be programmed.

Actions: PH to circulate the presentation.

9. Forthcoming strategy meetings - 2nd and 9th June 2021

HE advised the meeting that the SLT would be meeting over the course of the next month to discuss several issues arising from the above initiatives, but also to discuss the role of the church within the town and how we can best engage and develop our relationships with the wider community.

Review of Minutes of Previous Meetings and Reports

HE introduced this section of the meeting by announcing that it is intended that, for the foreseeable future, minutes, team and other reports, will be published in advance of PCC meetings, with an opportunity for members to raise questions, as appropriate. This will be unless there are particular issues that need to be discussed or that require approval, which would then be presented in full at the meeting.

10. Minutes of previous meetings

The minutes of the following PCC meetings were approved, without amendment and will be signed by HE in due course:

- 27th January 2021 (Proposed: NC, Seconded: LB)
- 25th April 2021 (Proposed: JC, Seconded: DL)

Post Meeting Note: Jld had noted, in advance, that the charitable budget, referred to in Section 15 of the minutes of the PCC meeting of 27th January, should be stated as £6,300, which has been corrected prior to publication.

In addition to the above the minutes of other meetings held on the 25th April were approved 'in-principle', without amendment, and will be posted on the website and presented at the respective meetings in 2022:

- Meeting of Parishioners (Proposed: JC, Seconded: LB)
- Annual Parochial Church Meeting (Proposed: JC, Seconded: MN)

11. Matters arising

There were no matters arising that are not dealt with elsewhere within the agenda.

12. Report on the outcome of consultations conducted on-line since January 2021

There were no comments on the report that PH had published in advance of the meeting.

13. Team reports

There were no comments or questions on the following reports that had been published in advance of the meeting.

- John Lord: Stewardship & Finance (JLd)
- Jenny Cartledge: Buildings & Fabric (JC)
- Derek Lancaster: Worship & Liturgy (DL)
- Gareth Morley: Mission & Evangelism (GM)
- Children, Youth & Families (RC)
- Pastoral (JLk)
- Communications (LB)

HE noted that there was not a report on Education & Discipleship and referred members to the report that had been published as part of the Annual Report at the recent Annual Parochial Church Meeting.

14. Church Wardens' Report

There were no comments or questions on the Churchwarden's Report that had been prepared by LB and JC and published in advance of the meeting.

15. Oakley Hall report (including financial update)

There were no comments or questions on the Oakley Hall Report that had been prepared by TM and published in advance of the meeting.

16. Any other unplanned business

LM raised two points:

- Recognising the extensive work that is undertaken by HE, LM asked whether a 'Rectors' report could be presented at future PCC meetings, in order for members to fully understand and appreciate the wide ranging activities and initiatives that HE is currently involved with.

ES remarked that this could, perhaps, be included within the Churchwarden's Report, which HE agreed to discuss with LB and JC at one of their regular forthcoming meetings.

- LM also observed that there is so much effort invested in the preparation of sermons by HE, JLk and others, would it be possible to include, on the website (under Worship), matters emerging from the sermons that the congregation could contemplate and use to stimulate their own reflections and private prayers.

LB noted that whilst slightly different to LM's proposal, the text of sermons was already included under on the website (under Worship).

DL suggested that including some readings, in advance of the services, relating to topics that were to be included in future sermons, may also be beneficial.

HE agreed that both suggestions were very helpful and would give consideration how best to embrace them.

Action: HE to consider both proposals and respond

17. Meeting Ends

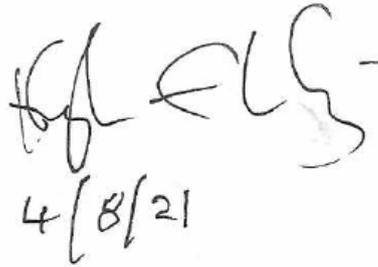
JLk began by offering Eddie her very best birthday wishes on behalf of all members of the PCC.

JLk then closed the meeting with prayers and the Grace.

The meeting ended at 21:14

Next meeting dates:

- SLT Strategy - Wednesday 2nd June 2021
- SLT Strategy (Special) - Wednesday 9th June 2021
- SLT Standing Committee - Wednesday 7th July 2021
- PCC - Wednesday - 21st July 2021



Handwritten signature: JLK
Date: 4/8/21